



**National Association of Canine Scent Work, LLC®  
Official NACSW™  
ODOR RECOGNITION TESTS**

**Odors Tested:** Birch, Anise, Clove

**Date:** Sunday March 30<sup>th</sup>, 2025

**Test Location:** Gail Fisher's All Dogs Gym and Inn, 505 Sheffield Road 03103

**Test Host:** All Dogs Inc

**Test Host Contact Info:** Tracy Bergeron; [tracy@alldogsgym.com](mailto:tracy@alldogsgym.com)

**Test Secretary:** Tracy Bergeron; [tracy@alldogsgym.com](mailto:tracy@alldogsgym.com)

**Certifying Official:** Pamela Belcher

**Judge:** Virginia Howe (ACO)

**Entry Cost:** \$35 per odor tested

**Number of Entries:** 100+

## ORT ENTRY INFORMATION

**Opening Date:** Wednesday January 1<sup>st</sup>, 2025 at 12:00pm EST

**Entries Close:** Friday March 14<sup>th</sup>, 2025 at 5:00pm EST or When entry limits have been met

**Second Dog Policy:** Two dogs per handler for each odor tested. Second dog will run at the end of each odor.

### Entry Method

- ENTRIES MUST BE MADE ON THE ATTACHED ENTRY FORM.
- Payment must be in the form of personal or bank check
- OWNERS are responsible for errors in making out entry forms.
- EXPRESS MAIL entries must include signature permitting them to be left at the secretary's address without the recipient's signature.

### Entry Requirements

**A Qualified Entry is one that meets all the following criteria:**

1. Complete entry during the specified entry time frame.
2. The Handler is a NACSW member for the 2024-2025 membership year 8/1/24- 7/31/25.
3. The Dog is registered with the NACSW.
4. Dogs participating in an Odor Recognition Test (ORT) must be at least six months of age.

For information on how to register or become a member go to [www.NACSW.net](http://www.NACSW.net)

### **Trial Eligibility and ORTs**

The ORT Title must be earned at least 14 days before a trial opening date to be eligible for the first draw period.

All odors must be passed in order to earn the ORT title. It is not required that they all be passed at the same test.

### **Notification**

Acknowledgement of entry acceptance/confirmation, will be made by email when entries are processed for those handlers that provide an email address. If you require confirmation via USPS, you must provide a self-addressed stamped envelope with your entry. Your payment receipt and notification are confirmation of your completed entry.

### **FEO/For Exhibit Only:**

Dogs running FEO are not eligible to receive titles. FEO results will not be included in the posted ORT results if space remains after all qualified entries are accommodated or then we will offer spaces for those who wish to run a dog (FEO). Dogs may only run FEO in odors that they are not already registered for.

### **Basic Description of the Test**

To successfully pass an ORT a dog must identify the location of the target odor, and the handler must correctly call an "alert" within a **two minute thirty seconds (2:30)** time period. The Odor Recognition Test consists of a drill type exercise which requires 12 closed boxes typically set up in a pattern of two rows, spaced a **minimum of 36" apart**. The ORT is conducted on leash. Complete information can be obtained on the NACSW website. Handlers may test on all 3 odors at the same event.

*All exhibitors should obtain and review a copy of the **NACSW K9 NOSE WORK® RULE BOOK**. You may get it from their website: [www.NACSW.net](http://www.NACSW.net)*

**No dog will be given more than one space in the same odor test at a single event.**

Revised 12/1/24

## CANCELLATION POLICY

The following cancellation policy applies:

For cancellation of entries on or before 5pm March 1st – Full refund  
For cancellation of entries after 5 pm March 7th - no refunds will be issued.

All cancelations must be emailed to, Tracy Bergeron [tracy@alldogsgym.com](mailto:tracy@alldogsgym.com)

Entry fees shall not be refunded if a dog or handler is absent, disqualified, or excused by the NACSW official or judge.

*This cancellation and refund policy applies to competitors that must withdraw for any reason including but not limited to injury, illness, emergency, and personal or work-related reasons.*

*If the ORT cannot take place or be completed by reason of fire, civil disturbances, an Act of god, public emergency, or any other cause beyond the control of the test organizers, then the ORT host will make their best effort to provide partial refunds after recouping their expenses.*

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*This cancellation and refund policy applies to handlers that must withdraw for any reason including but not limited to injury, illness, emergency, and personal or work-related reasons.*

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## LOCATION DETAILS

### **ADA Site Specific Conditions**

This test location is a dog training facility which is accessible to all. The front desk opens at noon so there will be customers coming in and out of the facility to pick up or drop off dogs for boarding in our kennel.

There is a 1 ½" step up into the arena. The arena has RB rubber flooring. All side door exits have a 4" step up or down.

***Due to unforeseen conditions, such as weather or change in availability of areas at the location, these conditions may be modified at the last minute.***

Modeled after real-life detection work, NACSW events are held in many different locations, with a variety of terrain, under varying weather conditions. Dogs and handlers need to be able to safely negotiate a variety of surfaces, including, but not limited to, tile, linoleum, carpeting, gravel, asphalt, uneven surfaces, and slippery footing. Handlers should be prepared to deal with a variety of weather conditions, including heat, cold, rain and snow. Events frequently require covering extensive distances to get to and from the parking area to each of the search areas and generally require that this be done across natural, uneven surfaces. Handlers should be prepared for physical demands and must be able to navigate the terrain with their dog accordingly. Handlers should expect to spend most of the day outside or in their vehicles as there are rarely indoor crating options at events. Please be prepared for you and your canine partner to deal with all of these varying environmental challenges. Handlers should familiarize themselves with potential regional risks and health concerns that may affect themselves or their dogs. Handlers agree that they are entering this event at their own risk.

***Due to unforeseen conditions, such as weather or change in availability of areas at the location, the details below may need to be modified at the last minute.***

### **Parking**

The parking lot is paved and has minimal shade. If you put up a shade canopies cannot be staked to the ground because of irrigation/sprinkler system.

### **RV Parking**

There is space for RVs to park in the competitor parking area during the test day. No overnight RV parking is available on site.

### **Running Vehicles or Generators in the parking lot**

There is ample parking and there should not be any problem running your vehicles during the event.

### **Reactive Dog Parking**

There will not be reactive dog parking at this test.

### **Unentered Dogs**

Unentered dogs must remain in the competitor's vehicle during the test day. There will be ample potty areas, but unentered dogs should not be allowed to "play", exercise, or train on the test grounds.

### **Crating Options**

There will be no available crating for competitors

### **Facility/Site Prohibitive Restrictions**

Smoking is allowed on this test site but only at the picnic table by the dumpster.

Alcohol is not allowed on this event site

Firearms are prohibited on the property

## Hotels

Holiday Inn Express: (877) 531-5084 (Manchester) 1.5mi from site (Mention ADG)

Best Western Executive court: (603) 627-2525 (Manchester) 0.5mi from the site

Other area hotels Please call to confirm acceptance of pets

Comfort Inn: (800) 654-2000 (Manchester) 5 miles from site.

Residences Inn by Marriott: (Small dogs only) (603) 424-8100 (Merrimack) 20 min

Motel6: (800)-466-8356 (Nashua) 25 minutes

Red Roof Inn: (800) 843-7663 (Nashua) 25 minutes

## DOG INFORMATION

### Dog Policies

- All dogs must always be on a 6' leash when not searching. NO flexi-leashes while not participating in a search.
- Reactive and/or spatially challenged dogs should wear a red bandana (to be provided by the dog's handler) to help signal others that the dog needs extra space from other dogs.
- Dogs will be toileted in designated areas and handlers must pick up and dispose of waste.
- Dogs and handlers must stay in designated areas to avoid contaminating search space, interrupting a search, or from viewing any part of the search.
- Handlers should expect to keep their dogs confined in a crate or vehicle when not searching. The logistics of an event typically do not allow for dogs to hang out on leash in between searches. Handlers should plan to provide their own shade using canopies or shade cloths.
- Refer to location details (above) for information on unentered dogs.

### Females in Season

Females in season will be allowed to run wearing "pants" at the very end of the day after all other dogs have tested. Handlers with females in season should park and toilet their dogs away from the other dogs if the location logistics permit. Handlers must email the secretary Tracy Bergeron [tracy@alldogsgym.com](mailto:tracy@alldogsgym.com) so plans can be made for the dog.

## OTHER INFORMATION

### COVID-19 Information

Event attendees are required to adhere to the NACSW [COVID-19 Event Guidelines and Rules](#)

In addition to those guidelines the following changes and guidelines are in effect for this test due to COVID-19.

If there are any significant changes or updates after the draw period, handlers will be notified via email.

Handlers are responsible for staying up to date on any jurisdictional requirements for their home location as well as the event location including any travel guidance.

### ADA Requests

If you are an individual with a disability and would like to request accommodation(s), please email [ADA@nacswh.net](mailto:ADA@nacswh.net). Please include your name, ORT date, ORT host name, and your requested accommodation(s).

### Rules

Complete rules are available at [www.NACSW.net](http://www.NACSW.net). **It is the responsibility of each handler to read and understand the current NACSW™ Rule book prior to participating in a NACSW event.**

### Liability

By registering for the event, the handler hereby assumes all risks of, and responsibility for, accidents and/or damage to her/himself or to her/his property or to others **or the property of others**, resulting from the actions of her/his dog. The

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handler expressly agree that the NACSW, All Dogs Inc and its assignees or any other person, or persons, of said groups, shall not be held liable personally, or collectively, under any circumstances, for injury, and/or damage to her/himself, for loss, injury, **or damage** to property, whether due to uncontrolled dogs or negligence of any member of said groups, or any other cause, or causes. The handler also agrees to assume all financial liability that may be incurred by the NACSW, All Dogs Inc **and its assignees or any other person, or persons, of said groups** due to the actions of themselves or their dogs regardless of the cause.

### **Sportsmanship**

All handlers and spectators are expected to follow the rules of the NACSW and demonstrate good sportsmanship. This includes making sure the hide placements are unknown to the handler prior to searching and kept secret from other handlers. Please do not discuss hide placement or any details of a dog's performance that may provide information or clues to other handlers or may be overheard.

### **Results**

During the odor re-sets, the official results sheet will be brought out to the parking area for handlers to photo or review. We recommend you verify your results on the official results sheet and let your host or judge know if you have any questions regarding your results.

### **Spectators**

There is no general spectating at an ORT. Handlers in an ORT may not be spectators for other Handlers regardless of relationship (with the exception of a minor testing after the accompanying adult tests).

Spectating will be allowed per ORT guidelines as outlined in the rule book. The ORT Certifying Official has the right to limit spectators at their discretion. ORT participants may have a friend or family member video/photograph their test. ORT participants may not video/photograph one another. Children under 18 must always be directly supervised by a parent/guardian. No dogs will be allowed in the spectator area. No unentered dogs with spectators are allowed at the test.

Spectators are reminded that the hide placements must not be discussed nor should they speak with any handlers about what they saw until after the event is complete.

No dogs will be allowed in the spectator area. No unentered dogs with spectators are allowed at the event. An adult accompanying a minor must be present during the searches.

Everyone at the site must sign the waiver provided by the host and comply with all event requirements.

Handlers are not allowed to watch the searches at any time.

### **Videotaping and Photography**

Handlers may wear visible head or chest cameras to record their searches. You will not be allowed extra time at the start line to get your camera functioning. Please be sure it is ready to go prior to arriving at the search area. At ORTs, handlers may bring a spectator to video or photograph their searches. Videos may not be made public until completion of the event day

### **Volunteering**

Anyone who is not testing is welcome to volunteer. If you know of someone who would like to volunteer, please have them contact Liz Shattuck [lizobedog@comcast.net](mailto:lizobedog@comcast.net). Your time and effort are GREATLY appreciated!

### **Emergency Veterinary Hospital**

Veterinary Emergency Center of Manchester, 2743 Brown Ave, Manchester, NH 03103, 603-666-6677

### **Questions**

All Test related questions, email Tracy Bergeron, [tracy@alldogsgym.com](mailto:tracy@alldogsgym.com)

**Details regarding check-in time and briefing will be sent approximately 1 week before the ORT.**

**NACSW™ – Odor Recognition Test**

**Sunday March 30, 2025**

**Gail Fisher’s All Dogs Gym and Inn 505 Sheffield Rd, Manchester, NH 03103**

**\$35.00** Registration Fee per odor - Payment by personal or bank check only,  
**Make checks payable to:** All Dogs Gym

**Please mail completed form and fee to:**  
  
All Dogs Gym  
Attn: Tracy Bergeron  
5405 Sheffield Rd, Manchester, NH 03103

**Questions Contact trial Secretary:**  
Tracy Bergeron  
tracy@alldogsgym.com

**Handler Information**  
NACSW Membership ID \_\_\_\_\_  
Last Name: \_\_\_\_\_  
First Name: \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone where you can easily be reached \_\_\_\_\_  
E-mail Address \_\_\_\_\_  
Emergency Contact: Name: \_\_\_\_\_ Phone#: \_\_\_\_\_

**Dog Information**  
NACSW Dog ID \_\_\_\_\_  
Call Name \_\_\_\_\_  
Breed('s) \_\_\_\_\_

**Odors to be Tested**  
Birch   
Anise   
Clove

**An ORT must be taken and passed at least 14 days before a trial opening date to be eligible for the first draw period.**

**Please contact your host at least 1 day before the ORT if your female dog will be in season.**

All confirmations will be sent via e-mail with attachment within 7 days of receipt of complete registration form and payment. If you require a confirmation via USPS, you must provide a self-addressed stamped envelope.

I/We hereby assume all risks of, and responsibility for, accidents and/or damage to myself or to my property or to others, resulting from the actions of my dog. I/We expressly agree that Gail Fishers All Dogs Gym and inn 505 Sheffield Rd, Manchester, NH 03103, and/or NACSW or any other person, or persons, of said groups, shall not be held liable personally, or collectively, under any circumstances, for injury, and/or damage to my person, for loss or injury to my property, whether due to uncontrolled dogs or negligence of any member of said groups, or any other cause, or causes.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_